

Best Practices for Rehiring Laid-Off Workers

More employers are considering re-hiring employees as the economy rebounds. The benefits to such an approach includes institutional knowledge, established relationships and a shorter time to productive work.

By Melvin Scales

Rehiring former employees laid off in previous downsizings has not always been regarded as an accepted HR practice. But today, nine in 10 employers say they are open to rehiring former employees.

These employers are more than just paying lip service to the concept. It's actually happening. Trends reveal our outplacement candidates are being rehired into their former roles on contract or project assignments to complete critical or time-sensitive initiatives.

As the economy rebounds, more organizations may look to rehire past employees to respond to market opportunities. There are advantages: Their skills are known, they hold institutional knowledge, they likely have established relationships, they understand the organization's culture and their ramp-up time is nominal.

Research by Right Management found that as many as 18 percent

of laid-off workers are rehired by their former employers.

Why do organizations do this?

* 37 percent: Familiarity with the job;

* 33 percent: Understand the organization's culture; and

* 20 percent: Minimizes the likelihood of a bad hire.

Ten percent of the organizations said they do not hire back former employees, according to our online survey of 1,161 employers between July 18 and September 17.

Tapping former employees can be a win/win talent strategy, as long as the parting was on good terms, the downsizing process was handled with respect and dignity, and the human resource policies in the organization support such an approach.

Here are five best practices that should be incorporated

into HR's approach when rehiring former employees:

1. Build a talent strategy.

The worst time to start looking for key employees is when you desperately need them. Don't wait until there is a gaping hole before starting to think how to fill it. Look to the future and align talent strategies with business plans.

2. Know your HR policies.

Be familiar with all related HR policies and follow them. Is there a written severance policy or layoff/recall policy? What was communicated to the employees when they were let go? Were they given any indication about what the company would do about their jobs should economic circumstances change? Did the employer (or management representatives) make any promises of re-employment or preferential treatment? If so, the company needs to consider whether its representations

to departing employees created rights where none existed otherwise.

3. Be clear about long-term needs.

Sometimes it's more prudent to bring back employees on part-time contracts or project-specific assignments and then expand the employees' hours if and when needed. Be clear that job security is based on both employee performance and company's performance. (Although, the latter is likely well-understood if the employee was let go during a downsizing.)

4. Clarify the expectations.

Rewrite the job description for each returning employee based on changes to your company. Interview a returning employee as though he or she was a new hire. Discuss expectations on both sides.

5. Communicate with authenticity.

Communicate with both the existing employee base as well as new hires about why the change in strategy has necessitated the need to bring in new talent to the organization. Willingness to rethink, backspace, try something new, and change and adapt is a sign of a strong leader. Authentic and credible

communication wins loyalty and employee commitment.

A New Focus on Career Management

The employee you let go previously may now have different career goals from when they were last in your employ. There is nothing like the wake-up call of a layoff to remind people about the need for proactive career management.

Further research we've done in this area highlights that people are attracted by career-development opportunities, attaining work/life balance and working for an innovative company culture. If management doesn't provide employees with these opportunities, then workers are going to take their knowledge and skills elsewhere.

We are working at a time where "one size fits one." HR professionals need to be able to accommodate different lifestyles and work choices, and find ways to balance these with the business needs as well as directly link them to productivity and performance. This influences how organizations attract, engage and retain talent.

Put effort into attracting the best candidates -- those who

will be engaged and go above and beyond the call of duty and provide advocacy for and commitment to the firm. Employees are looking for a partnership. They want an employer who will invest with them, not just in them.

Employers need to demonstrate they value employees' opinions and contributions -- allow them to play active, rather than passive, roles in achieving company goals. The consequence of not taking this approach? Growing employee discontent and lack of engagement, which can cripple an organization that is looking to grow and take advantage of opportunities as the economy rebounds.

Melvin Scales is senior vice president of global solutions for Right Management. Right Management is the talent and career management expert within Manpower, the global leader in employment services. Right Management helps clients with expertise that spans talent assessment, leader development, organizational effectiveness, employee engagement and workforce transition and outplacement. With offices in over 50 countries, Right Management partners with companies of all sizes.

